Job Announcement Flyer

Department of the NAVY

STUDENT ENGINEERING AND
SCIENCE INTERNSHIPS

The Naval Undersea Warfare Center (NUWC), Division Newport is the Navy’s full spectrum research, development, test and evaluation, engineering, and fleet support center for submarine warfare and many other systems associated with undersea battlespace.

Basic Eligibility:
Current students enrolled in an accredited college/university pursuing a qualifying degree in Engineering (Computer, Electrical, Mechanical, Robotic, Ocean, Systems). *Engineering degrees must be from an ABET-accredited institution.

Program Information:
- There are two types of internships available:
  - Summer Internship: Are short term and not expected to last more than 90 days over the summer break. Student works full-time.
  - 640 Internships: Are year-round and intern may be eligible for conversion to a permanent position if all program requirements are met. This is based on eligibility and not a guarantee and is at the discretion of the organization. Students may work either part-time or full-time and work a minimum of 640 hours prior to graduation. Students may alternate periods of work and school during their internship.
- Students must possess a minimum cumulative GPA of 2.5 in order to qualify for the internship and must maintain this GPA throughout their internship.
- Students must sign a Participant Agreement with the agency that sets forth the expectations for the internship.
- Student’s position will be related to the student’s academic field of study.

Conditions of Employment:
- U.S. Citizenship required.
- Appointment subject to background investigation and favorable security adjudication.
- Meet Selective Service Registration Act requirement for males.

Please submit your resume and transcript in one combined PDF document: (Do not submit photographs with your application package.)

1) **Resume:** You must submit a resume, which includes a list of all significant jobs held and duties performed, with dates specified in month and year format, hours worked per week and complete mailing addresses for each job/school listed. Please include your mailing address, phone number and email address on your resume.
2) **Transcript:** You must submit a legible copy of transcripts from an accredited institution with your name, school name, credit hours, course level, major(s), and grade-point average or class ranking. Transcripts do not need to be official for application, but if you are selected for this position, you must provide official transcripts before you begin work.

How to apply: You must submit the required documents listed above by email to: nuwc_npt_recruit.fct@navy.mil. Please use “STEM Internship” in subject line with one combined PDF document containing both your resume and transcript. To receive consideration, the complete application package must be submitted by 11:59 PM (EST) on December 31, 2019 (application reviewed once received).

Equal Opportunity Employer (EEO)