NOTIFICATION OF CHANGE OF MAJOR ADVISOR
FOR USE BY MECHANICAL ENGINEERING GRADUATE STUDENTS

Submit this form, when completed and signed, to the Graduate Records Office (Box U-1006, Whetten Graduate Center room 202). When the change has been recorded, photocopies are sent to the new major advisor, the former major advisor, and to the student. The original is retained by the Graduate Records Office.

Student Identification Number

NAME (TYPED OR PRINTED)   SIGNATURE AND DATE

Student                              ___________________________ ___________________________
Former Advisor                      ___________________________ ___________________________
New Advisor                          ___________________________ ___________________________
Department Head*                     ___________________________ ___________________________

*All requests for advisor change must be approved by the Department Head, and should not be processed without the Department Head's signature.

The signature of the NEW major advisor must appear above. The signature of the former major advisor is requested for informational purposes only. It does not signify permission or consent on the part of the former major advisor. The new major advisor must hold an appointment to the Graduate Faculty specifically in the student's field (and area of concentration, if any) and also for the level of the degree program to which the student has been admitted. If the student is changing fields, ordinarily a new application for admission is required rather than this form.

Changes of associate advisor should not be reported on this form, but by memorandum from the major advisor to the Graduate Records Office.

DO NOT WRITE BELOW

Former Advisor # __________ U- _______ Former FOS# __________
Now Advisor     # __________ U- _______ New FOS# __________

RECORDED:

GRO ___________________________ Date __________ G & RIS ___________________________ Date __________