Entered demographic data

Some fields need to be larger, digits are getting cut off.

On ‘Next’ – No assumed names or agency affiliations

Entered LOA and Background Information:
On ‘Next’

Entered signature info and checked entries...

On ‘Next’, license attachment screen, added a cert letter:

Still need to accommodate multiple authorities
(the states are back!)

Checked entries (no problems) and went to Error Summary screen, no errors to choose.

On “Submit/Next” got this message:

Went back and entered producer’s name as an Assumed Name:
On “Submit/Next” –

- Pulled up license with Inquiry tool. Some fields need widening.
- Didn’t pick up citizenship info or Business Name.
Pre-existing license

Double clicking populates fields:

Only Duplicate is active

If you select Duplicate, you can't change it back to Amend (or any other choice)

Officer fields are pre-filled:
Only first names showing (unless Michael and Derek are kind of like Cher or Madonna)

On 'Check Entries' the full names fill in
LOA/Background info pre-filled.

Business Type and Question 7 not pre-filled

Filled in Business Type and answer to Question 7

Removed Variable Authority.

Finished processing application with no errors

Got licensed issued message (probably should say licensed amended in this case)

Variable authority still showing on LOA tab in Inquiry Tool.
Pre-existing license

Double clicking populates fields:

Only Duplicate is active

If you select Duplicate, you can’t change it back to Amend (or any other choice)

Officer fields are pre-filled:
Only first names showing (unless Michael and Derek are kind of like Cher or Madonna)

On ‘Check Entries’ the full names fill in
LOA/Background info pre-filled.

Business Type and Question 7 not pre-filled

Filled in Business Type and answer to Question 7

Removed Variable Authority.

Finished processing application with no errors

Got licensed issued message (probably should say licensed amended in this case)

Variable authority still showing on LOA tab in Inquiry Tool.
Processed producer application.

Selected reject reasons

On ‘Submit Close’ reject letter window comes up:

Edited name with capitals:

On ‘OK’ window closes, Microsoft Word did not open with the reject letter.
Testing
License Cancel
12/1/04

Searched on name:

Chose cancelled license:

Fields populated
Should have “Can’t Select Cancelled License” pop up
Went back and picked and active license:

Entered cancel date, reason code and note.

On ‘Cancel License’ – no errors found:

On ‘Submit/Close’ tool closes.

Opening record in Inquiry tool, her license shows as cancelled:

Activity Log is updated:
APPOINTMENTS:

Entered check info

On “Add” this message pops up:

Don’t need the # of Copies field

On ‘Add’ this message pops up:

CERT LETTERS:

REINSTATE:

Remove from Request Type drop-down
Application is an old version – do we accept these? Do we have a way to reject them for being out of date?

Photos: Scanned a passport sized photo as part of BailBond app – scanner didn’t seem to pick up document.
SPLIT:

Entered Check info then hit ‘Split’

Divided pages and applied $$

Clicked ‘Process’

Got Insert Data error
Testing
Business Entity Changes

**TAX ID CHANGES**

Get this when I try to open the tool:

![Error message]

**NAME CHANGES**

Used license # 976512, HUNTINGTON HEALTH PLANS, INC

Made Name Change

![Business Entity Returned window]
On 'Update'

Name Change correct

Activity Log updated
Changes show correctly and Activity Log updated. Did same for Business Phone Number with correct results.
Made changes to Mailing Address

On ‘Update’: Going back into the record, the changes do not show:
Screen comes up, but data can’t be edited.

**LICENSED**

When I try to open I’m getting this:

**RESPONSIBLE PARTIES**
FOI Tool

Classifying Tool

(New FOI)
- Add the mandatory search capability (same as complaints).
- Please add a data input screen for the entering of the name, address, phone number, etc. of the requestor. (same as complaints)

(Existing FOI)
- Searching by the file number produce a result of the entire Open FOI list rather than the specific file number.
Use the same color coding as complaints especially to show new documents added.
When we conduct a query of the requested information, the query results are automatically added to the Selection tab. The results may contain complaints that are not related to the request and we are unable to redo the query and overwrite. Maybe we should be given the ability of viewing the results before adding it with options to add, cancel, retry and generate a report if we are satisfied with the results.

(Selection Tab)

- We need to have a way to incorporate complaints from the Selected complaints and Approved complaints columns on our letter in an embed table.
- The heading of the third column should read “Approved” instead of “Authorized”. 
Please add the complaint summary
Add the color coding to indicate if the complainant is an OBO, Contact, etc.
The last entry of the above results repeated three times and I don’t see any reason for this.