CSE4701 Introduction to Databases

Demonstrating Individual & Team Contribution for Semester Project

To insure that all students of each team are equally participating in the semester project for the Phase II milestone, there is a requirement that throughout the semester each team member continuously demonstrates their individual contributions on the various milestones and deliverables. To accomplish this, the following is required:

1. Every submission by the team must be clearly delineated to indicate the contribution of each team member. Mark the documents, sections, etc., with names of the team member (or members) that developed them. There must be clearly identified sole work by each team member on each project submission.

2. Every student must be present his/her own work for every major milestone over the course of the semester. Each student must be able to competently and precisely elaborate on the details of their responsibility for the project.

3. The entire team must prepare and maintain a summary spreadsheet that tracks their individual contributions over the course of the semester for all project deliverables. The statistics and information that is required for the Individual Assessment, as posted on the course web page, should be very helpful in organizing this summary spreadsheet.

4. During the Phase II demo and presentation, each student must participate and be able to answer questions about their portion of the project.

5. As part of the final semester presentation, each student must prepare an individual summary spreadsheet that tracks their entire contributions over the course of the semester. This is documented in the cse4701individfinselfassess.docx on the web page.

6. The team must prepare a team summary spreadsheet for this report that organizes and collates the material from item 3 to represent all progress made by the team.

7. To facilitate the aforementioned items, every student must maintain a log that tracks their contributions over the course of the semester. You can track various aspects of your project, including the "numbers" needed for the Final Assessment Report, as well as the time (hours) spent in meetings, background reading, research, etc. Again, make sure that you are detailed in tracking your progress. This log is essentially a diary for the work performed on the project by each student throughout the semester. Please develop your diaries independent of one another and submit the diary with detailed dates and entries (descriptions).

The contribution and assessment process for CSE4701 will continue to be an evolving process, and the lessons learned by the teams, students, and instructor for a given semester/offering, will impact the process in subsequent offerings. Please turn in the individual contribution with your Phase II submission.